

**CITY OF CLINTON, IOWA  
ZONING BOARD OF ADJUSTMENT  
APPLICATION FOR SPECIAL USE PERMIT  
WIRELESS COMMUNICATIONS FACILITY**

For office use only:

Case number \_\_\_\_\_ Date filed \_\_\_\_\_

Special uses are those uses having some special or unique characteristic which require a careful review of their location, design, configuration and special impact to determine the desirability of permitting their establishment on any given site. They are uses which may or may not be appropriate in a particular location depending upon consideration in each case of the public need and benefit and the local impact and all within the context of the intent and purpose of Section 159.095 of the Zoning Regulations.

Name of Applicant \_\_\_\_\_

Name of Incorporation / Organization \_\_\_\_\_

Title of Applicant's Representative \_\_\_\_\_

Applicant Mailing address \_\_\_\_\_

Applicant Phone Number \_\_\_\_\_

Applicant Email Address \_\_\_\_\_

Site / Property Owner (if other than applicant) \_\_\_\_\_

Site Address \_\_\_\_\_

Site Location of Property

Site Sequence Number \_\_\_\_\_

Site Legal Description \_\_\_\_\_

Site Zoning Classification

Site Present Use \_\_\_\_\_

Describe Portion of Required to Accommodate Wireless Communications Facilities (Include Dimensions) \_\_\_\_\_

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- c Is Site Designated as an Area of Significance or Local Historic Landmark  
(Check Boxes: Yes/No)
  - c Does Applicant Seek Exceptions Essential for Provision of Service? (City Code Section 159.100)  
(Check Boxes: Yes/No)
    - Explanation \_\_\_\_\_
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#### **Application for special use permit:**

A special use permit is requested to allow:

- c Eligible Facilities Request
- c Construction of New Tower
- c Initial Placement of Transmission Equipment or Wireless Support Structure
- c Modification of Existing Tower Constituting a Substantial Change
- c Any Other Request to Construct or Place Transmission Equipment Not Constituting an Eligible Facilities Request

Application Fee:

- c Eligible Facilities Request
  - o (\$500 Maximum / \$250 Deposit)
- c Construction of New Tower
  - o (\$3000 Maximum / \$1,500 Deposit)
- c Initial Placement of Transmission Equipment or Wireless Support Structure
  - o (\$3,000 Maximum / \$1,500 Deposit)
- c Modification of Existing Tower Constituting a Substantial Change
  - o (\$3,000 Maximum / \$1,500 Deposit)
- c Any Other Request to Construct or Place Transmission Equipment Not Constituting an Eligible Facilities Request
  - o (\$3,000 Maximum / \$1,500 Deposit)

- **SUBMISSIONS TO BE INCLUDED WITH APPLICATION** (Check Box)  
**(City Code Section 159.101(D))**
  - c Attestation Regarding Application Designation
  - c Explanation re Request for New Tower (New Towers Only))
  - c FCC Documentation
  - c FAA Documentation (Check Box)
  - c Evidence of Site Control
  - c Fall Zone Easements (if necessary)
  - c Site Plan
  - c Site Photos
  - c Design Justification
  - c Design Certification/Structural Assessment
  - c Technical Study Supporting Exception to Essential Provision of Service (if necessary)
  - c
- **SIGNATURE**

**Facts supporting this request:**

Provide a written statement that addresses how the applicable criteria for a special use permit, as required per Section 159.049 (B) (2) of the Zoning Regulations, will be satisfied. The proposed building or use will NOT:

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1. Substantially increase traffic hazards or congestion.

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2. Substantially increase fire hazards.

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3. Adversely affect the character of the neighborhood.

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4. Adversely affect the general welfare of the community.

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5. Overtax public utilities.

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6. Be in conflict with the Comprehensive Plan.

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If the Board's findings are affirmative as to any subject referred to in items 1 through 6, then such application shall be denied. Any proposed special use shall otherwise comply with all of the regulations set forth in the Zoning Regulations for the district in which such use is located, except that the Zoning Board of Adjustment may permit hospitals and institutions to exceed the height limitation of any such district.

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I (we) certify that I (we) have/will notified all adjacent property owners of the purpose of this application.

I (we) further state that if this request is granted, I (we) will proceed with the actual construction in accordance with the plans herewith submitted, and I (we) will be able from a financial, legal and physical basis to do so.

I (we) understand that if this waiver is granted, this waiver will be valid for 1 year from the date the Board grants said waiver.

I certify I submitted this Application to the City of Clinton's Department of Building and Neighborhood Services via \_\_\_\_\_ this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
Signature of property owner

\_\_\_\_\_  
Signature of property owner

\_\_\_\_\_  
Street address

\_\_\_\_\_  
Street address

\_\_\_\_\_  
City, State ZIP

\_\_\_\_\_  
City, State ZIP

\_\_\_\_\_  
Phone number

\_\_\_\_\_  
Phone number

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If the applicant is other than the property owner, sign below:

\_\_\_\_\_  
Signature of applicant

\_\_\_\_\_  
Signature of applicant

\_\_\_\_\_  
Street address

\_\_\_\_\_  
Street address

\_\_\_\_\_  
City, State ZIP

\_\_\_\_\_  
City, State ZIP

\_\_\_\_\_  
Phone number

\_\_\_\_\_  
Phone number

Affix by staple any attachments behind this sheet.

**FOR CITY/BNS USE ONLY**

- c Date Application Received
- c Date Application provided to City Attorney and City Engineer for Review
- c Deadline for Notifying Applicant of Incomplete Application (30 days from date of receipt)
  - Date Written Notice of Incomplete Application Provided to Applicant
  - Date Supplemental Submissions Received from Applicant
  - Deadline for Notifying Applicant Supplemental Submissions Inadequate (10 days from receipt of Supplemental Submissions)
- c Deadline for Approving/Denying Application (if not tolled)
  - Eligible Facilities Request (30 days from receipt Application)
  - Construction of New Tower (150 days from receipt Application)
  - Initial Placement of Transmission Equipment or Wireless Support Structure (90 days from receipt Application)
  - Modification Constituting a Substantial Change (90 days from receipt Application)
  - Any Other Request to Construct or Place Transmission Equipment Not Constituting an Eligible Facilities Request (90 days from receipt Application)
- c Date Application (Approved/Denied)
- c Date of Final Inspection
- c Date Certificate of Occupancy Issued